

Project Manager

The company: Ahmarra is a leading specialist joinery contractor, our work is concentrated in London focused on luxury hotels, apartments and commercial properties. Due to our continued success, we are looking for a Project Manager to join our team who has experience of managing large-scale joinery projects.

As a project Manager you will work closely as part of the project team; ensure optimum delivery of the project whilst exercising control of costs, procurement and management of the supply chain.

Summary of role:

- **CLIENT RELATIONSHIP** Develop and maintain a professional relationship with existing and new clients to ensure they are satisfied with the company's performance and to identify their future needs and requirements and manage expectations.
- **DELIVER** Ensure the project is delivered on target and within budget
- **SAFETY** Ensure safety targets and standards are maintained by knowing what safety excellence looks like and communicating safety to all staff, in order to inspire, motivate and manage the project team
- **SUSTAINABILITY** Ensure sustainability targets are achieved by actively engaging with the customer to understand and deliver their key sustainability objectives
- **PROCEDURES** Ensure the Company procedures and policies are followed by all staff
- **ESTIMATING** Prepare tenders independently or through close liaison with estimating team/suppliers.
- **PROCUREMENT** Manage procurement including maintaining the purchase of products and services in terms of best value, delivery promises and quality; identifying and developing potential new suppliers, building and maintaining good relationships with existing suppliers; ensuring timber and other items are ordered and received that comply with FSC and other regulatory requirements.
- **RISK Responsibility** for ensuring risk is managed and contractual issues are looked after in the company's best interest including dispute resolution.

Person Specification

- Have at least 5 years proven experience in the management and delivery of large scale joinery projects.
- Good knowledge of building and/or joinery industry practices, processes and requirements.
- Ability to work to tight deadlines and own initiative
- Knowledge of tender preparation processes
- A thorough understanding of contract law
- Will hold a construction related BSc degree (desired) and relevant CSCS card
- Advanced IT/MS Office skills particularly in MS Excel
- Working knowledge of AutoCad software (desired)

Location: Portsmouth (and regular London site visits as required as most of our work is central London based)

Salary An excellent salary package in the region of £41,000 pa is available with incentives based on performance and the success of the business OTE £50 - £60,000.

Contact Please forward your application via email including a detailed CV and covering letter to yicki.boulton@ahmarra.co.uk. For more information please visit www.ahmarra.co.uk

Closing date: Until post is filled.

We are an equal opportunities employer and welcome applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age.

No agencies please.